# ORGANIZATIONAL INFORMATION

CZECH, SLOVAK and CZECHOSLOVAK 20th CENTURY HISTORY XIII.

### Who is the conference primarily designated for?

This conference is mostly for young and middle generation (generally till 35 y.o.) historians. The atmosphere itself is positively formed by constructive discussion and high-qualified scholar interaction of different environments: young university lecturers, research workers, Ph.D. candidates, pedagogues, archivists, museum workers, history students etc. Conferential languages are Czech and Slovak but papers could be presented also in English and German.

### **Participation charge**

<u>500,- Kč</u> (approx. 20€, but the payment is accepted only in CZK) for participants with paper. The fee is used only to cover publication costs and to ensure welcoming environment.

### Possible subject directions

- Political History
- Social History
- Economical History
- History of Civilization
- Administration History
- Technical and Technological Development History
- Science and Education History
- Gender Studies
- Comparative History
- Foreign Activities of Czech and Slovak (Czechoslovak) Personalities
- Czech and Slovak Historiography and History Scholarship Theory
- Central European History including Czech or Slovak Lands
- Historical Methodology and its Shaping
- Related Topics from other Humanities or Social Sciences

## **Participant Selection**

Regarding to raising number of applicants is the right of final selection strictly reserved by organizers as well as the choice of papers, which would be going to be published.

#### **Conference Structure**

All the papers are thematically divided into groups creating single conference units. All the blocks are scheduled into two days and every each of them is guaranteed by capable Czech and Slovak historians, who are specialist in the very field. They also prepare commentary, which is a basis of the following discussion.

### **Formal Requirements**

Every conference speech should take **15-20 minutes**, while all the audio-visual technology is available. The paper, which will be sent in advance, should take at the most **10 pages** (18.000 signs) and has to respect publication rules included in quoting standards down below.

## **Publication Output**

Every year there comes a collective monograph compound from the chosen papers. All the submitted papers are also criticized in opponent's review proceedings.

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## **Manuscript Rules**

**1. Manuscript** has to be sent electronically to the e-mail address **konference.csdejiny@uhk.cz**. Use only MS Word, **Times New Roman font, size 12, line spacing 1.5**! The file could be saved only as .DOC (not DOCX, ODT or PDF).

- **2. ALWAYS** attach abstract (max. 600 signs) and Keywords (5–7)
- **3.** For highlighting in the text it is possible to use *italic* for quotation, **bold** for headings of sections, but do **NEVER use <u>underline</u>**.
- **4. Footnotes** has to be at the pages, below the line.<sup>1</sup>

<sup>&</sup>lt;sup>1</sup> Like this way. The quote number also should be behind the punctation marks.

## **Quoting Standards**

### Monograph

Name SURNAME, The Title of the Book, Place 2014(=issued), p. 123.

### **Study in Periodical**

Name SURNAME, *The Title of the Study*, The Title of the Periodical 12(=number of the issue), 2014(=Year, not Volume!), p. 123.

### **Study in Occasional Textbook**

Name SURNAME, *The Title of the Study*, in: The Title of the Textbook, ed. N. Surname(=editor), Place 2014(=issued), p. 100–123.

#### **Archive Sources**

Official Title of the Archive, f. Name of the Fund, inv. č. 123(=inventory number), č. j. 321(=further identification), kart. 1(=number of the box).

### **Shortened Quoting**

N. SURNAME, The Title..., p. 123

If you are instantly repeating the same source, you can use the word **IBIDEM** (=in caps)

If there are more authors, please divide them with the "-"dash

Name SURNAME – Name SURNAME

#### **PICTURES**

In case of attached illustration it is necessary to mark the place of the pictures in the paper, as well as providing them with the legend inclusive its source. You can only use JPG, JPEG, GIF, PNG, eventually (small sized) BMP format.

Don't be shy to ask at konference.csdejiny@uhk.cz for any needed information, they will kindly help you!